



## **PRIVATE AND CONFIDENTIAL**

### **MINUTES OF THE 21<sup>st</sup> ANNUAL GENERAL MEETING**

**Held virtually on 4<sup>th</sup> November by Zoom**

**at 3.30 pm**

#### **PRESENT**

Sue Wilford (Chair)  
Ruth Cuthbert (Vice Chair)  
Richard Broughton (Trustee)  
Lisa Gerson (retiring Trustee)  
Francesca Marchetti (Trustee)  
Keval Dattani (Trustee)  
Francesca Marchetti (Trustee)  
Alison McClune (Trustee)  
Aishah Fazlanie (incoming new Trustee)  
Lynne Brown (Administrative Secretary)

Henrietta Alderman (AOP)  
Ian Humphreys (College)  
Kathy Jones (AOP)  
Liz Routh (AOP)

**1. Apologies for Absence:**

Apologies were received from Daniel Ehrlich (Trustee) and Martin Reynolds.

**2. Chair's Address:**

In her address, Sue Wilford reminded those present of the background and purpose of the joint College/AOP Benevolent Fund. The presentation is available as a separate document but the main topics included:

- Trustees appointed by College and AOP
- The Aims of the BenFund
- Who the BenFund helped
- How the BenFund helped e.g. payment of professional subscriptions, grants to ease severe financial problems, purchase of essential items, home adaptations
- Keeping people in the optometric profession
- Acknowledging and working with others

- Who is eligible and who can apply
- Where donations come from and the fund's financial position
- Objectives for the coming year
- The role of Trustees, who is retiring and who the new Trustees are
- How members of the profession can help – e.g. raise awareness, identify new beneficiaries, visit beneficiaries, donate
- Thanks to Trustees, Visitors, members of the profession and Administrative Secretary

**3. Minutes:**

The meeting received and approved the Minutes of the 20<sup>th</sup> Annual General Meeting, held on 25<sup>th</sup> February 2019. (Proposed by Richard Broughton, seconded by Keval Dattani.)

**4. Financial Statements and Treasurer's Report:**

The meeting received and approved the Financial Statements and Treasurer's Report for the year ended 30th September 2019 (proposed by Ruth Cuthbert, seconded by Sue Wilford.)

**5. Trustees:**

The meeting noted formally that Henry Leonard (AOP) and Lisa Gerson (College) retired, by rotation, as Trustees. Aisha Fazlanie has been nominated by the AOP. The Trustees for the coming year are: Sue Wilford (Chair), Ruth Cuthbert (Vice Chair), Richard Broughton, Alison McClune, Francesca Marchetti, Vivian Bush (Treasurer), Keval Dattani, Daniel Ehrlich, Aishah Fazlanie with one further Trustee to be nominated by the College.

**6. Independent Examiners:**

The meeting agreed unanimously to the appointment of Helen Elliott, FCA, of Sayer Vincent, as Independent Examiner to the Fund for the year ending 30 September, 2020.

**7. Any Other Business:**

The Chairman thanked those present for attending the Annual General Meeting.

There was no other business.